

|->

Chapter 61@ DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL

|->

Subchapter 61-17@ STANDARDS FOR LICENSING NURSING HOMES

|->

Sec2 61-17.800@ RESIDENT RECORDS

|->

Section 61-17.800.805@ Electronic Resident Records

61-17.800.805 Electronic Resident Records

A.

Electronic records are subject to all of the standards of this regulation.

B.

A facility that maintains electronic records shall:1. Retain the hard copy originals of any materials that cannot be electronically stored; 2. Employ an off-site backup storage system as protection in the event that the on-site system is damaged or destroyed; 3. Use an imaging mechanism that is able to copy documents with signatures; 4. Assure that records, once put in electronic form, are unalterable.

1.

Retain the hard copy originals of any materials that cannot be electronically stored;

2.

Employ an off-site backup storage system as protection in the event that the on-site system is damaged or destroyed;

3.

Use an imaging mechanism that is able to copy documents with signatures;

4.

Assure that records, once put in electronic form, are unalterable.

C.

Electronic signatures may be used any place in the resident or outpatient record that requires a signature, provided signature identification can be verified and an

electronic signature may be legally used. Electronic authorization shall be limited to a unique identifier (confidential code) used only by the individual making the entry to preclude the improper or unauthorized use of any electronic signature.