



KAREN L. SMITH, MD, MPH
Director and State Public Health Officer

State of California—Health and Human
Services Agency
**California Department of
Public Health**



EDMUND G. BROWN JR.
Governor

February 3, 2017

AFL 17-04

TO: All Facilities

SUBJECT: Centralized Applications Unit: Facility Name Change with Submission of a Change of Ownership (CHOW) Application

All Facilities Letter (AFL) Summary

This AFL is a reminder that a facility may not use a new facility name until the Centralized Applications Unit (CAU) completes all CHOW-related approvals.

State law requires a facility to submit a new licensing application for any CHOW. If a facility is requesting a name change when submitting the CHOW application, the facility may not use the new name until CAU has approved the CHOW application, Licensing and Certification has conducted the survey, and CAU has issued the license.

Only the current licensee of a facility can request a name change. The CHOW application is subject to a full application review and approval process. Health facility licensing and/or certification applications are available at:

Apply for Licensure

(<https://www.cdph.ca.gov/Programs/CHCQ/LCP/Pages/ApplyForLicensure.aspx>)

For additional questions regarding the CHOW approval process or a name change request, please contact CAU by phone at (916) 552-8632 or by email at: CAU@cdph.ca.gov

Sincerely,

Original signed by Jean Iacino

Jean Iacino
Deputy Director

Center for Health Care Quality, MS 0512 . P.O. Box 997377 . Sacramento, CA
95899-7377

(916) 324-6630 . (916) 324-4820 FAX
Department Website (cdph.ca.gov)

