

G1028

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§484.110(d) Standard: Protection of records.

The clinical record, its contents, and the information contained therein must be safeguarded against loss or unauthorized use. The HHA must be in compliance with the rules regarding personal health information set out at 45 CFR parts 160 and 164.

Interpretive Guidelines §484.110(d)

HHA staff (whether employed directly or under arrangement) who carry documents and/or electronic devices containing Protected Health Information from patient's homes to the HHA office, or to and from the HHA staff member's home create additional confidentiality/protection concerns with patient records.

All HHA staff must receive comprehensive and periodic training on the protection of patient clinical records. HHAs must establish policies and procedures to ensure the security of clinical records at all times and the privacy of information contained within such records to prevent loss or unauthorized use in the patient's home, in transit and in the office setting.